

# Bristol Parks and Green Spaces Volunteering Agreement



## Parks Staff-led Volunteering

This agreement is between Bristol City Council's Parks and Green Spaces **staff** and **volunteers** attending Bristol Parks staff-led group activities and sessions.

Bristol City Council recognises the positive contribution of park volunteers. Fundamentally, volunteering in parks and green spaces should be 'fun, easy and purposeful'. This agreement supports how best we can work together.

### Parks and Green Spaces staff leading a volunteer session will:

1. Engage positively and cooperatively, providing a safe, welcoming place to volunteer.
2. Provide appropriate supervision and resources during activities.
3. Apply our Equality, Diversity and Inclusion policy in all parts of delivery and activities.
4. Respect individual wishes and to do our best to meet them
5. Provide feedback opportunities and keep you informed of plans that may affect your volunteering.
6. Keep personal information confidential (for example, get permission before sharing phone numbers).
7. Respond positively to problems, concerns or complaints following council's feedback processes.
8. Insure you against accidental injury when part of a staff-led volunteering activity.

### As a volunteer attending a staff-led volunteering event, I will:

1. Sign in at the start of the session. If I leave early, I'll let the group lead know.
2. Follow safety guidance, including only using tools I know how to use. I'll ask questions if I'm not sure what's expected.
3. Dress appropriately for the task I'm doing.
4. Disclose health conditions which could limit my activities or impact mine or others safety. Only take part on the day if I'm fit enough.
5. Not take drugs or alcohol to my volunteering, or work under the influence of drugs or alcohol
6. Maintain good relationships with staff and volunteers, including respecting differences and avoiding behaviour and language that could cause harm or upset
7. Be mindful of my role as an ambassador of Bristol Parks and the park that I volunteer in.
8. Keep staff and group members personal information confidential (for example, get permission before sharing phone numbers)

## **This Agreement**

This agreement is in honour only.

If we fall short, please follow the complaints procedure in the council volunteer policy: Point 4.14: [file \(bristol.gov.uk\)](#).

If you fall short, your volunteer manager will invite you to a discussion. If an amicable solution cannot be found, the issue may be referred to managerial level for further consideration and you could be asked to step down from your role.

## **Contacts**

Contact Parks and Green Spaces Volunteering: [parkvolunteers@bristol.gov.uk](mailto:parkvolunteers@bristol.gov.uk)

Day to day park issues report online: [www.bristol.gov.uk/reportparkproblem](http://www.bristol.gov.uk/reportparkproblem)